



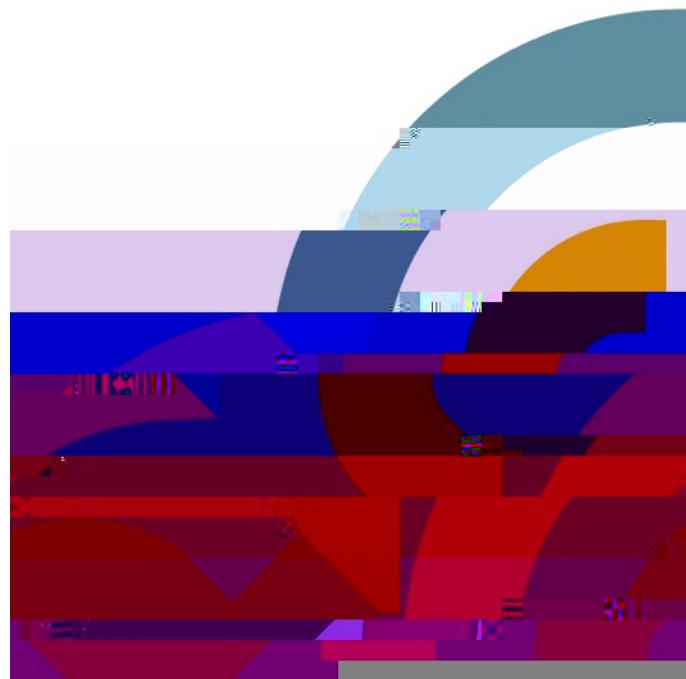
# **Bolton College**

# **T Level Employer**

# **Support Fund**

# **Policy**

# **2023-24**



**Contents**

1. Introduction .....3

2. Eligibility Criteria.....4

3. Application Process.....4

4. Fund Disbursement.....4

5. Accountability & Transparency .....4

6. Claiming the T Level Support Fund .....5

<b>Programme / Business Area:</b>	Business Development
<b>Prepared By:</b>	Head of Apprenticeships & Business Development
<b>Approval By:</b>	SMT
<b>Approval Date:</b>	September 2023
<b>Next Review Date:</b>	March 2024
<b>College Website Link:</b>	<a href="https://www.boltoncollege.ac.uk/about-us/governance/key-policies/">https://www.boltoncollege.ac.uk/about-us/governance/key-policies/</a>

## 1. Introduction

The T Levels Employment Support Fund aims to provide financial assistance to employers with students enrolled in T Level programme for their work placements. This policy refers to and directly quotes from the Employer Support Fund Guidance for T Levels - [Employer support fund for T Level industry placements - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/employer-support-fund-for-t-level-industry-placements) [Aug 2023].

The employer support fund provides funding to support legitimate costs that an employer incurs when offering a T Level industry placement opportunity.

The industry placement must take place externally and outside the students' normal learning environment.

There is not a set limit on the number of students an employer can:

- host on an industry placement
- make claims for legitimate costs for

Employers can only claim for costs up to a maximum of £25,000 across all placements they are hosting and via all providers they may be working with. The fund is allocated to providers and is divided by the amount of T Level students starting the work placement between 1<sup>st</sup> April 2023 and 31<sup>st</sup> March 2024. Employers can choose to apply for funding to cover the costs of legitimate costs, however this will only be for the amount allocated per student. The funding amount available to each employer will be calculated by Bolton College.

**Funding amount allocated to Bolton College / number of students = amount employers can be awarded**

**£66,690 / 130 = £513 per student can be claimed by an employer**

Employers can claim funding to cover legitimate costs associated with hosting a T Level industry placement student. This could include:

- administrative costs, such as setting up:
  - processes and procedures
  - organisational systems
  - a physical workspace to support delivery
  - training costs, such as training existing staff to develop their knowledge

tangible costs, such as:

- equipment
- insurance
- security passes
- mandatory training for the student
- software licensing
- materials and supplies directly related to the industry placement
- supervisory and transportation costs where applicable



