

BOLTON COLLEGE BOARD

TERMS OF REFERENCE

1. CONTEXT

- 1.1 The Board operates in accordance with the provisions of the Articles of Association.
- 1.2 These terms of reference should be read in conjunction with the Board's Standing Orders.

2. REMIT

The Board shall be responsible for:

- (a) the determination and periodic review of the educational character and mission of the college and for the oversight of its activities
- (b) publishing arrangements for obtaining the views of staff and students on the determination and periodic review of the educational character and mission of the institution and the oversight of its activities
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- 3.2 Arrangements for appointment and terms of appointment shall in all cases conform with the requirements of the Articles of Association.
- 3.3 The Board shall appoint a Chair and Vice-Chair from amongst its number. Either may resign these offices without affecting his/her membership of the Board.
- 3.4 Members retiring at the end of their term of appointment shall be eligible for consideration for re-appointment.

4. QUORUM

For a Board meeting to be quorate, at least 40% of the Board membership (rounded up), must be present.

5. FREQUENCY OF MEETINGS

The Board shall meet at least once every term and shall hold such other meetings as necessary.

6. CONDUCT OF MEETINGS

- 6.1 Meetings shall be conducted in accordance with the Board's Standing Orders.